

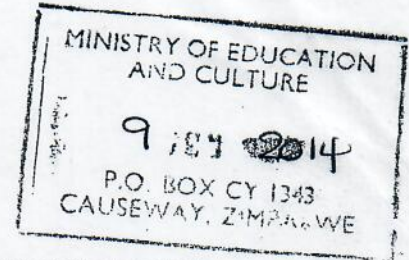
All communications should be addressed to
"The Secretary for Primary and Secondary Education"
Telephone: 734051/59 and 734071
Telegraphic address:
"EDUCATION"
Fax: 794501



Ref/174/6
Ministry of Primary and Secondary Education
P.O Box CY 121
Causeway
Zimbabwe

01 July 2014

ALL PROVINCIAL EDUCATION DIRECTORS:



SUBMISSION OF THE ANNUAL GENERAL PURPOSE FUND FINAL ACCOUNTS:

The General Purpose Fund (GPF) was established in accordance with the Public Finance Management Act Chapter 22:19 part 11 (Section 18) and operates under the provisions of Statutory Instrument 361 of 1998. The Fund was established for the purpose of extra curriculum activities and other things as specified in the schedule.

The Public Finance Management Act Chapter 22:19: Part 1V(Section 32), requires the Accounting Officer to submit to the Treasury and the Auditor General annual consolidated financial statements of all fund accounts under the management of the Ministry.

Although most schools are no longer operating the General Purpose Fund account, it is still legally operational as no statutory instrument or Act of Parliament has been passed to disband it.

It is in light of the above facts that every Government school is urgently required to prepare the annual GPF Accounts for the years 2009 to 2013. Schools should submit their annual final accounts to their respective District Office who shall consolidate the District accounts for submission to the Provincial Education Director. The Provincial Education Director shall consolidate the Provincial annual financial statements for submission to Head Office.

On submission to Head Office the following set of accounts must be attached:

- School Account
- Consolidated District Accounts
- Consolidated Provincial Accounts

It would be appreciated if the accounts are submitted to Head office by not later than 31 July 2014 to avoid further audit qualifications.



B. Wenjere

Director Finance and Administration

For: Secretary for Primary and Secondary Education

Cc: Principal Director FAHRD
Cc: Ministry of Finance Att: Mr. Mhiribidi
Cc: Auditor General