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All communications should be addressed to
"The Secretary for Education Sport and Culture"

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Ministry of Education, Sport and Culture
P.O Box CY 121
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Zimbabwe

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FINANCE CIRCULAR NUMBER 8 OF 2003

Distribution

- Heads of Divisions
- Provincial Education Directors
- Heads of Government Secondary Schools
- Heads of Non-Government Secondary Schools
- Heads of Government Primary Schools
- Heads of Non-Government Primary Schools
- Chairman, Book Publishers Association
- Chairman, Book Sellers Association

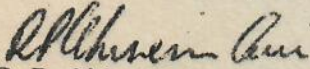
PURCHASE OF TEXTBOOKS

In an effort to improve the delivery system of required tuition material in all schools, the Ministry has allowed all Heads of Schools to take the responsibility of assessing the book requirements for various grades or forms and to place the appropriate orders with the approved book sellers at recommended prices.

However, it has been noted that there are some instances where some schools depart from this condition.

This is a reminder that the following trade terms must be adhered to:

1. All schools must place orders through approved book sellers
2. All schools must pay orders on the strength of the recommended book prices by book publishers.
3. Schools must place orders to the tune of available financial resources.
4. Schools must pay for orders delivered.


R. P. Chinembiri
Director Finance

FOR: SECRETARY FOR EDUCATION, SPORT AND CULTURE

Min purchase of textbooks