

All Secretary for Education,  
Sport and Culture"  
Telephone: 734051/59 and  
734071 Telegraphic address:  
"EDUCATION"  
Fax: 794505



Ministry of Education, Sport and Culture:  
PO Box CY 121  
Causeway  
Zimbabwe

22 April 2008

## **DIRECTOR'S CIRCULAR MINUTE NUMBER 9 OF 2008**

### **DISTRIBUTION**

Head Office Directors ✓  
Provincial Education Directors  
District Education Officers  
School Heads for Non- Government Schools

### **PAYMENT OF BUILDING GRANT-IN – AID DIRECTLY INTO BENEFICIARY SCHOOLS ACCOUNT**

#### **1.0 Preamble**

Ministry of education, Sport and Culture aims to provide high quality and relevant primary and secondary education through the construction and face lifting of school.

Ministry has been providing grant – in – aid to non government school through their Responsible Authorities. The Responsible Authority would then either write - out cheques to the intended school or make payment to suppliers of goods and services.

#### **2.0 New system of processing building –grant – in-aid**

It has come to Ministry's attention that the current system of disbursing funds through Responsible Authorities is retarding progress on the implementation of the projects.

As a result of this observation and in an effort to improve the effectiveness of the programme, Ministry, with immediate effect, will direct all payments of building grant-in – aid to the benefiting school. Responsible Authorities will be informed for supervision purposes.

This mode of payment is in accordance with the requirements of Statutory Instrument 107 of 2005 Part 111 Section 11(1) which states the conditions governing disbursement of grants as follows, "The payment of grants in terms of Part 1 of the Act as provided for by this Part in respect of a school may be made a Responsible Authority or **School development Committee of that School.**

**3.0 Conclusion**

All Provincial Education Directors are urged to advise the Responsible Authorities accordingly and schools applying for Building Grants - in - Aid are now required to submit the respective school bank account in order to receive the grant.

*Muzenda*

Z. Muzenda (Ms)

**Director Finance and Administration**

**FOR: SECRETARY FOR EDUCATION, SPORT AND CULTURE**